



Daylight Savings Begins March 8, 2020

Follow these quick steps to ensure your software will adjust itself for Daylight Savings Time

- 1) In the Configuration > Hardware menu, click on a clock and go to the Options Tab.

Options

ID used for verification: Badge Number

Bell Schedule Templates: None

Zone: none

Time Zone: (UTC-07:00) Arizona

Enable daylight savings

Send messages to the clock

Send Messages to the clock

Send Employee Names to the clock

NOTES:

Check the time zone listed. Verify it is correct. Verify the check mark is checked for **Enable Daylight Savings**.

- 2) Go to **Update Terminal** tab and verify **Enable Uploading** is enabled. Set the interval to 24 hours, set the upload base time to 3/13/2016 at 3 am. That will make sure the clock gets the date/time set at 3 am after the change.

Update Terminal

This terminal can be automatically uploaded at timed intervals

Enable uploading

Interval type: hours

Interval length: 24

**Upload base time: 3/13/2016 3:00 am

*NOTE: These settings will not take affect until HardwareClient is run again.

**The next upload time is created by incrementing this base using the interval type and length until the interval past the current time is found.

Apply Changes >>

If the update terminal is already happening more frequent than once a day, make sure it happens at 3 am so that it will be programmed after the change.